

Planner/Checklist to organize and make most of time between music lessons

Goal: To help a student develop capacity to do independent work, and to increase the student's rate of progress and level of satisfaction in practicing.

Suggested deadline	Planned date of accomplishment	Task
Day of lesson, after lesson		1. Without looking at your notes, try to recall learning points from the lesson. If possible say aloud or write down what you remember.
Day of lesson, after lesson		2. Check your notes from your lesson to see if you remembered important learning points correctly, and make any necessary plans for incorporating ideas from your lesson into your daily practice before your next lesson. Fill in dates on this chart and mark important items on your personal calendar.
Mid-week, after lesson		3. Check to see if you have been working on everything outlined in the notes made from your last lesson, and, if not, start working on missed items.
Mid-week, after lesson		3. Think about ways you can use the knowledge you have already built up (like your list of practice tips, for example) from previous work, in order to enhance your accomplishment on your current assignment. Try out and evaluate ideas that arise, and start using the effective ones.
Three days before next lesson		5. Double-check to see if you have worked on everything outlined in the notes made from your last lesson, and, if you have missed anything, start working on it.
Two days before next lesson		6. Record yourself playing what you expect to play at your lesson, listen to the recording and give yourself a lesson. Alternatively, play for relative/friend who can give you feedback.
Day before lesson		7. Write down questions to ask in your lesson, make plans for all books and materials to be taken to lesson.